

SZ & Partners SA

Data Protection Statement for Third Parties

This data protection statement provides information about how and why SZ & Partners SA collects and processes your personal data.

Scope of application

In compliance with the requirements of Article 19 of the Federal Act on Data Protection, SZ & Partners SA as the Data Controller informs you that your personal data, collected exclusively for the purpose of establishing, perfecting and managing your direct business relationship with SZ & Partners SA, or your employer's business relationship with SZ & Partners SA will be processed in full compliance with the obligations and principles of the law, ensuring full protection of your rights

Definitions

The following definitions apply:

Personal data: any information concerning an identified or identifiable natural person;

Data subject: the natural person whose personal data are being processed;

Personal data worthy of special protection:

1. data concerning religious, philosophical, political or trade union opinions or activities,
2. data concerning health, the intimate sphere, or racial origin or ethnicity,
3. genetic data,
4. biometric data that uniquely identify a natural person,
5. data concerning administrative and criminal proceedings and sanctions,
6. data concerning social security measures;

Processing: any operation with personal data, regardless of the means and procedures used, namely the collection, recording, storage, use, modification, disclosure, archiving, deletion or destruction of data;

Disclosure: transmitting or making personal data accessible;

Data controller: private person or federal body that, individually or together with others, determines the purpose and means of processing;

Data processor: private person or federal body that processes personal data on behalf of the data controller.

For what purposes your personal data are used

Your personal data, will be processed for the fulfillment of all operations imposed by regulatory obligations inherent in the contract or the existing legal relationship, operations closely related and instrumental to the initiation of contractual relations, including the acquisition of information prior to the conclusion of the contract or the legal relationship, the management of relations with the supplier, for activities of administration, accounting, order management, shipping, invoicing and management of any litigation.

Which personal data are processed by SZ & Partners SA

With respect to the above-mentioned purposes, SZ & Partners SA may process personal data identifying the supplier as a natural person or as an employee of the supplier as a legal entity, such as first and last name, company role, e-mail and/or direct telephone number, and, in the case of visits to its premises, images captured by the video surveillance system.

Disclosure of personal data abroad

Personal data of the Data Subject may be disclosed abroad only in recipient states for which the Federal Council has found legislation that ensures adequate data protection.

How long your data are stored

SZ & Partners SA will process and store your personal data for as long as necessary to comply with its contractual and legal obligations and to secure its rights and interests. When these needs cease, your data will be deleted.

Who the recipients of personal data are

Within SZ & Partners SA, each organizational unit and each external data processor will have access to your data, which it needs in order to comply with its contractual, regulatory and legal obligations, as well as to protect its own legitimate interests. Data will not be disseminated in any way unless specifically agreed upon. Your personal data may also be disclosed to third parties such as credit institutions or agencies that provide rating services on the provider's financial, regulatory and reputational risk, and to financial sector regulators (Ex. FINMA, Swiss National Bank), or to judicial authorities in case of need or requests received from them, as well as third parties that provide auditing, consulting, legal, accounting or insurance services.

What your data protection rights are

Every Data Subject has the right, free of charge and at any time, to access his or her data and, where permitted by law, the right to rectification, the right to erasure, the right to restriction of processing, the right to object to processing and, where applicable, the right to data portability.

If you wish to ask questions about data processing or submit requests to exercise your rights, you may contact us by writing to the email address: info@szpartners.ch

Data Controller

SZ & Partners SA
Via Guisan 6
CH-6900 Paradiso

T +41 91 985 70 40

This document may be changed at any time without notice.